

New York State Procurement Council – Quarterly Meetings

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<p><u>November 15, 2011</u> (Link To Meeting Minutes)</p> <p>Meeting Chaired by: Anne G. Phillips</p>	<p><i>Topics Discussed:</i></p> <ul style="list-style-type: none"> • Appendix A – Identifying Information & Privacy Notification, Clause 11 • Procurement Related Legislation • Biennial Report of Significant Findings Calendar Years 2008 through 2011 • Report of Preferred Source Denials Calendar Years 2008 through 2011 • Procurement Record Checklist • Procurement Transformation Project/Strategic Sourcing • New York State Purchasing Forum 2012 • Value added services as it relates to Preferred Source Contracts 	<p><i>Preferred Source Offering Approvals:</i></p> <ul style="list-style-type: none"> • Rain jacket and Rain pants • Replacement LED Bulbs • LED Billboard • C-Fold Paper Tower Dispenser • Noise Canceling Ear Protection Devices • Reuseable Heavy Duty Wiping Cloth • Sac Disposal Bin Liners • Bed Bug Magic
<p><u>June 15, 2011</u> (Link To Meeting Minutes)</p> <p>Meeting Chaired by: Anne G. Phillips</p>	<p><i>Topics Discussed:</i></p> <ul style="list-style-type: none"> • Appendix A – Equal Employment Opportunity (EEO) Clause • Risk Management & Insurance in Public Contracting • Procurement Related legislation • Article 9 of the Prevailing Wage Law • Procurement Record Checklist • Agri-Business Outreach • 2011 State Purchasing Forum 	<p><i>Preferred Source Offering Approvals:</i></p> <ul style="list-style-type: none"> • Treated Salt De-Icer in bags • Knit Watch Cap with Thinsulate • Clip-on Black Tie • Mock Neck Dickey • Mock Neck Shirt • Short Sleeve Shirt • Long Sleeve Shirt • Blouse coat – Canvas Front • Blouse Coat – Fused Front • Short Sleeve Shirt • Long Sleeve Shirt • Cargo Pant • Trouser • NYS Housing Authority Uniforms • Retrofit LED
<p><u>January 25, 2011</u> (Link To Meeting Minutes)</p> <p>Meeting Chaired by: Anne G. Phillips</p>	<p><i>Topics Discussed</i></p> <ul style="list-style-type: none"> • Code of Conducts for the State Procurement Council • Strategic Sourcing • Minority Women Business Enterprise (MWBE) Legislation /Regulations • 2011 NYS Purchasing Forum 	<p><i>Preferred Source Offering Approvals:</i></p> <p>None Discussed</p>
<p><u>November 4, 2010</u> (Link To Meeting Minutes)</p> <p>Meeting Chaired by: Anne G. Phillips</p>	<p><i>Topics discussed</i></p> <ul style="list-style-type: none"> • Appendix A • Joint Procurement Outreach Initiative • Draft MWBE Rules under Executive Law – Article 15-A • Draft Procedural Manual for Insurance Requirements in Agreements • OGS Migration to VendRep System • Debriefing Language • OGS Website • 2011 NYS Purchasing Forum • Preferred Source Recommendations under OGS Standing Authority 	<p><i>Preferred Source Offering Approvals:</i></p> <ul style="list-style-type: none"> • My@Cllyns Personal Protection Spray • Clearview HIV ½ Stat-Rapid Test/Kit and Clearview HIV ½ Sure Check Rapid Test/Kit • Diesel Exhaust Fluid • Thermal Paper Rolls

NYS Procurement Council Minutes Summary Chart

<p><u>August 11, 2010</u> (Link To Meeting Minutes)</p> <p>Meeting Chaired by: Carla Chiaro</p>	<p><i>Topics discussed</i></p> <ul style="list-style-type: none"> • Appendix A • Amendment to Procurement Lobbying Statute • Legislation • Landmark Procurement Legislation related to MWBE • Diversity Practices • Amendment to the Discretionary Purchasing Guidelines • Preferred Source Applications approved by OGS • 2010 NYS Purchasing Forum 	<p><i>Preferred Source Offering Approvals:</i></p> <ul style="list-style-type: none"> • S.A.C. Bags and Dispensers • LED Replacement Light Kits • Personal Rescue Kit for Firefighters • “Green Cleaning System” • Dura Winter Boots
<p><u>March 18, 2010</u> (Link To Meeting Minutes)</p> <p>Meeting chaired by: Carla Chiaro</p>	<p><i>Topics discussed:</i></p> <ul style="list-style-type: none"> • Office of Taxpayer Accountability • Appendix A • New Vendor Responsibility Questionnaire • Procurement Council Guidelines Workgroup • EDS & OGS Joint Procurement Outreach and Training Initiative • Legislation • Preferred Source Applications approved by GOS • Open Council Discussion 	<p><i>Preferred Source Offering Approvals:</i></p> <ul style="list-style-type: none"> • Utility Grade Masking Tape • Recyclable Batteries • Fabric Softener • Bleach
<p><u>December 10, 2009</u> (Link To Meeting Minutes)</p> <p>Meeting chaired by: Carla Chiaro</p>	<p><i>Topics discussed:</i></p> <ul style="list-style-type: none"> • Appendix A • Office of Taxpayer Accountability • Procurement Related Legislation • Vendor Responsibility • Proposal to Open Council Meetings to Questions from Floor • Report of Preferred Sources Recommendations under OGS Authority • Open Council Discussion 	<p><i>Preferred Source Offering Approvals:</i></p> <ul style="list-style-type: none"> • <i>Big Belly Solar Trash Compactors</i>
<p><u>September 30, 2009</u> (Link To Meeting Minutes)</p> <p>Meeting chaired by: Carla Chiaro</p>	<p><i>Topics discussed:</i></p> <ul style="list-style-type: none"> • Statewide Electronic Procurement Opportunities Notification System (SEPONS) 	<p><i>Preferred Source Offering Approvals:</i></p> <ul style="list-style-type: none"> • none
<p><u>September 17, 2009</u> (Link To Meeting Minutes)</p> <p>Meeting chaired by: Carla Chiaro</p>	<p><i>Topics discussed:</i></p> <ul style="list-style-type: none"> • Procurement Council Guidelines Report • Appendix A • Statewide Electronic Procurement Opportunities Notification System (SEPONS) • Vendor Responsibility • Vendor Debriefing • New York State Financial Management System (NYFMS) • Office of Taxpayer Accountability (OTA) • OGS Aggregate Electricity Initiative • Biennial Report of Significant Findings 2006-07 • Report of Preferred Source Denials 2007-08 • OGS Initiatives (Contract Price Reduction, Aggregate Printer) • Report of Preferred Source Recommendations under OGS Standing Authority 	<p><i>Preferred Source Offering Approvals:</i></p> <ul style="list-style-type: none"> • Document Destruction (IBNYS) • Light Sticks (IBNYS) • Patient Securing Straps (IBNYS) • Privacy Screens (IBNYS) • Work Wear (IBNYS)

NYS Procurement Council Minutes Summary Chart

<p><u>June 11, 2009</u> (Link To Meeting Minutes)</p> <p>Meeting chaired by: Carla Chiaro</p>	<p><i>Topics discussed:</i></p> <ul style="list-style-type: none"> • Procurement Council Guidelines Workgroup • Vendor Debriefing • Procurement Related Legislation • Statewide Electronic Procurement Opportunities • Notification System (SEPONS) • Executive Order No. 4 Update • Single Source Reporting Requirements • State Purchasing Forum and Vendor Trade Show • Eastern Regional Meeting of National Association of State Purchasing Officials (NASPO) • Report of Preferred Source Recommendations under OGS Standing Authority 	<p><i>Preferred Source Offering Approvals:</i></p> <ul style="list-style-type: none"> • Collapsible Traffic Cones (NYSID)
<p><u>February 12, 2009</u> (Link To Meeting Minutes)</p> <p>Meeting chaired by: Carla Chiaro</p>	<p><i>Topics discussed:</i></p> <ul style="list-style-type: none"> • Reports • Procurement Council Guidelines Workgroup • Executive Order No. 4 Update • Appendix A—Proposed Changes • Procurement Related Legislation • Vendor Debriefing • Vendor Responsibility Questionnaire • List of Preferred Source Offerings 	<p><i>Preferred Source Offering Approvals:</i></p> <ul style="list-style-type: none"> • Moh's Hardness Scale Collection Kits (NYSID) • Osmosis and Diffusion Lab Activity Kits (NYSID)
<p><u>December 4, 2008</u> (Link To Meeting Minutes)</p> <p>Meeting chaired by: Carla Chiaro</p>	<p><i>Topics discussed:</i></p> <ul style="list-style-type: none"> • Reports • Procurement Council Guidelines Workgroup • Executive Order No. 4 Update • Appendix A—Proposed Changes • Procurement Related Legislation • List of Preferred Source Offerings • IBNYS Applications Blankets 	<p><i>Preferred Source Offering Approvals:</i></p> <ul style="list-style-type: none"> • Graphics - Letters and Numbers (NYSID) • Economy Dissecting Kit, 6/Case (NYSID) • Electronic Flare Kit (NYSID) • Streamlight Vulcan Flashlight (NYSID) • Streamlight Lightbox- Firebox Professional Flashlight (NYSID) • Streamlight Survivor Professional Flashlight (NYSID) • LED Magic Marker Safety Light (NYSID) • MicroGreen Extended Life Oil Filters (NYSID)

NYS Procurement Council Minutes Summary Chart

<p><u>October 28, 2008</u> (Link To Meeting Minutes)</p> <p>Meeting chaired by: Carla Chiaro</p>	<p><i>Topics discussed:</i></p> <ul style="list-style-type: none"> • Reports • Procurement Council Guidelines Workgroup • Discretionary Purchasing Guidelines • Debriefing Guidelines Bulletin Workgroup • Executive Order No. 4 Update • SFL Section 145 (recommendations on statewide electronic procurement opportunities notification system) • Contract Reporter update • Appendix A—Proposed Changes • Procurement Related Legislation • List of Preferred Source Offerings • <u>IBNYS Applications</u> <ul style="list-style-type: none"> ○ Cook Chill Bags ○ Color Toner Cartridges ○ Sheets and Towels 	<p><i>Preferred Source Offering Approvals:</i></p> <ul style="list-style-type: none"> • Spray Bottles (IBNYS) • Multi-use Carts (IBNYS) • PC Camera (NYSID) • Pen Drive(2) (NYSID) • Kodak T-120 Videotapes (NYSID) • USB Hub (NYSID) • Mini Digital Video Cassettes (NYSID) • Memory Stick (2) (NYSID) • DVR Player/Recorder (NYSID) • Carbon Monoxide Alarms (NYSID) • Dental Kits (NYSID) • Stainless Steel Cleaner (NYSID) • Security Fingerprint Pen Drive (NYSID) • Security Search Probe (NYSID) • Feather Duster (NYSID) • Paper Fastener (NYSID) • Anti-Shank Security Pens (NYSID) • First Responder Kits (NYSID)
<p><u>July 29, 2008</u> (Link To Meeting Minutes)</p> <p>Meeting Chaired by: Carla Chiaro</p>	<p><i>Topics discussed:</i></p> <ul style="list-style-type: none"> • Reports • Procurement Council Guidelines Workgroup • NYSID Application – Duty Boots: • OGS Commissioner’s Decision on Appeal • Legislation <ul style="list-style-type: none"> ○ Executive Order No. 4: Establishing a State Green Procurement and Agency Sustainability ○ Procurement Administrative Fee 	<p><i>Preferred Source Offering Approvals:</i></p> <ul style="list-style-type: none"> • Reclaimed Cleaning Rags (NYSID) • Fleet Wash Agents (NYSID) • Knit Caps (IBNYS) • Flash Drives (IBNYS) • Kodak Preservation DVD-Rs and CD-Rs (NYSID) • Patient Amenity Kits (NYSID)
<p><u>February 14, 2008</u> (Link To Meeting Minutes)</p> <p>Meeting Chaired by: Carla Chiaro</p>	<p><i>Topics discussed:</i></p> <ul style="list-style-type: none"> • Reports <ul style="list-style-type: none"> ○ Procurement Guidelines Workgroup ○ List of Preferred Source Offerings Subcommittee • Legislation • Executive Committee 	<p><i>Preferred Source Offering Approvals:</i></p> <ul style="list-style-type: none"> • Coverall Safety Garments (IBNYS) • Pumice Bar Soap (NYSID) • Vacuum Cleaner (NYSID) • Biodegradable Garbage Bags (IBNYS) • Touch Free Door Opener (NYSID) • Cable Ties (IBNYS) • Writing Pad Holders (IBNYS) • Shower Curtain (NYSID) • Surgical Towel (IBNYS)
<p><u>October 25, 2007</u> (Link To Meeting Minutes)</p> <p>Meeting Chaired by: Anne Phillips</p>	<p><i>Topics discussed:</i></p> <ul style="list-style-type: none"> • Reports • List of Preferred Source Offerings Subcommittee • Procurement Guidelines Workgroup • Amended Discretionary Purchasing Guidelines Bulletin • Procurement Stewardship Act • Legislation • Change to Standard Vendor Responsibility Questionnaire 	<p><i>Preferred Source Offering Approvals:</i></p> <ul style="list-style-type: none"> • Work Gloves (IBNYS)

NYS Procurement Council Minutes Summary Chart

<p>July 26, 2007 (Link To Meeting Minutes)</p> <p>Meeting Chaired by: Anne Phillips</p>	<p><i>Topics discussed:</i></p> <ul style="list-style-type: none"> • Reports: <ul style="list-style-type: none"> ○ Procurement Guidelines Workgroup ○ List of Preferred Source Offerings Subcommittee ○ Contract Reporter Bulletin revisions • Legislative Activity • 2007 State Purchasing Forum Report 	<p><i>Preferred Source Offering Approvals:</i></p> <ul style="list-style-type: none"> • Calcium Chloride Pellets (NYSID) • Stainless Steel Food Tongs (NYSID) • Tine Rakes (NYSID) • Integrated Microcomputer Systems (IBNYS)
<p>April 20, 2007 (Link To Meeting Minutes)</p> <p>Meeting Chaired by: Anne Phillips</p>	<p><i>Topics discussed:</i></p> <ul style="list-style-type: none"> • Procurement Guidelines • Vendor Responsibility • List of Preferred Source Offerings 	<p><i>Preferred Source Offering Approvals:</i></p> <ul style="list-style-type: none"> • Silicone and Acrylic Caulk (NYSID) • Sensible scented bags and dispensers (NYSID) • Comfort Bears (NYSID) • Disposable dry sweeping cloths (NYSID)
<p>February 7, 2007 (Link To Meeting Minutes)</p> <p>Meeting Chaired by: Barrett Russell</p>	<p><i>Topics discussed:</i></p> <ul style="list-style-type: none"> • Appeal of denial of IBNYS application –Lexmark Laser toner cartridges • Procurement Guidelines • EO #3 –Webcasting public meetings • Legislative activity • Vendor Responsibility • Appendix A 	<p><i>Preferred Source Offering Approvals:</i></p> <ul style="list-style-type: none"> • Rubber stamp (NYSID) • Self Inking Stamp pad (NYSID) • Pre-moistened towelettes (NYSID) • Work shoes (work camp men's polishable) (NYSID) • Tampons (NYSID) • Hair nets (NYSID) • Vehicle covers (NYSID)
<p>October 20, 2006 (Link To Meeting Minutes)</p> <p>Meeting Chaired by: Barrett Russell</p>	<p><i>Topics discussed:</i></p> <ul style="list-style-type: none"> • Procurement Guidelines • Changes to SVRQ • Legislative Activity 	<p><i>Preferred Source Offering Approvals:</i></p> <ul style="list-style-type: none"> • Disposable protective eyewear (NYSID) • Pocket memo books (IBNYS) • Urinal blocks and Toilet rim sticks (IBNYS) • Biodegradable tableware (IBNYS) • Winter jackets (NYS Police) (NYSID) • Wheeled waste containers (NYSID) • Disposable cutlery (NYSID) • Pre-moistened wash cloths (NYSID) <p><i>Preferred Source Application Denials:</i></p> <ul style="list-style-type: none"> • Lexmark Brand returnable laser toner cartridges
<p>June 21, 2006 (Link To Meeting Minutes)</p> <p>Meeting Chaired by: Barrett Russell</p>	<p><i>Topics discussed:</i></p> <ul style="list-style-type: none"> • Procurement Lobbying • Vendor Responsibility • Legislative Activity • Procurement Council Guidelines, including New Discretionary Limits • Report of Significant Findings 	<p><i>Preferred Source Offering Approvals:</i></p> <ul style="list-style-type: none"> • First Aid Blankets (NYSID) • MSDS Compliance Center (NYSID) • Secure Document Destruction Service (NYSID)

NYS Procurement Council Minutes Summary Chart

<p><u>March 3, 2006</u> (Link To Meeting Minutes)</p> <p>Meeting Chaired by: Barrett Russell</p>	<p><i>Topics discussed:</i></p> <ul style="list-style-type: none"> • Procurement Lobbying • Procurement Stewardship Reports • Vendor Responsibility Questionnaire • Legislative Activity • Report of Significant Findings 	<p><i>Preferred Source Offering Approvals:</i></p> <ul style="list-style-type: none"> • Insect Repellant Towelettes (NYSID)
<p><u>January 19, 2006</u> (Link To Meeting Minutes)</p> <p>Meeting Chaired by: Barrett Russell</p>	<p><i>Topics discussed:</i></p> <ul style="list-style-type: none"> • Procurement Review • Legislative Activity • Annual Report of Preferred Source Approvals 	<p><i>Preferred Source Offering Approvals:</i></p> <ul style="list-style-type: none"> • Pregnancy and Ovulation Kits (NYSID) • Mopping items (IBNYS) • Fire Extinguishers and Extinguisher wall mounts (IBNYS) • Peroxide cleaner (NYSID) • Tyvek clothing (IBNYS)
<p><u>Sept. 29, 2005</u> (Link To Meeting Minutes)</p> <p>Meeting Chaired by: Barrett Russell</p>	<p><i>Topics discussed:</i></p> <ul style="list-style-type: none"> • Revision to Appendix A – Sales Tax Certification • Vendor Responsibility - Guidelines for Best Practices • Procurement Review • Assembly Hearing – Procurement Stewardship Act • Green Cleaning – EO 134 • OSC report of procurement activity • Preferred Source Recommendations • Energy procurement 	<p><i>Preferred Source Offering Approvals:</i></p> <ul style="list-style-type: none"> • Sweatshirts (IBNYS) • Helmet lamps (NYSID) • Correction Officer Shirts (NYSID)
<p><u>June 9, 2005</u> (Link To Meeting Minutes)</p> <p>Meeting Chaired by: Barrett Russell</p>	<p><i>Topics discussed:</i></p> <ul style="list-style-type: none"> • Revision to Appendix A – Sales Tax Certification • Vendor Responsibility Questionnaire • Procurement Review • Addition to list of New York State wines • Preferred Source application – Electronics Recycling • OFT Training – SARBOX legislation 	<p><i>Preferred Source Offering Approvals:</i></p> <ul style="list-style-type: none"> • Electronics Recycling (NYSID) • Touch free faucets (NYSID) • Flashing barricade lights (NYSID) • Staples (NYSID) • Driver feedback sign (NYSID) • Traffic lane signs (NYSID) • Mop bucket and wringer (NYSID) • Head immobilizer (NYSID) • Flu contamination kits (NYSID)
<p><u>April 6, 2005</u> (Link To Meeting Minutes)</p> <p>Meeting Chaired by: Barrett Russell</p>	<p><i>Topics discussed:</i></p> <ul style="list-style-type: none"> • Sales Tax Certification • Procurement Stewardship Act extension • Preferred Source applications <ul style="list-style-type: none"> ○ Data Imaging Services ○ Electronics Recycling 	<p><i>Preferred Source Offering Approvals:</i></p> <ul style="list-style-type: none"> • Data Imaging Services (NYSID)

NYS Procurement Council Minutes Summary Chart

<p><u>Mar 4, 2005</u> (Link To Meeting Minutes)</p> <p>Meeting Chaired by: Bob Fleury Anne Phillips</p>	<p><i>Topics discussed:</i></p> <ul style="list-style-type: none"> • Vendor Responsibility • 9/11 Registry • Green Cleaning Products • Sales Tax Certification • General Conditions for OGS contracts • Preferred Source approvals – OGS • Preferred Source applications <ul style="list-style-type: none"> ○ Furniture Installation • Data Imaging Services 	<p><i>Preferred Source Offering Approvals:</i></p> <ul style="list-style-type: none"> ▪ Air Filters (NYSID) ▪ Safety T-shirts (IBNYS) ▪ Janitorial Products (NYSID) ▪ Application for Furniture Installation Services (NYSID) failed to receive sufficient voted for recommendation.
<p><u>Nov 17, 2004</u> (Link To Meeting Minutes)</p> <p>Meeting Chaired by: Barrett Russell</p>	<p><i>Topics discussed:</i></p> <ul style="list-style-type: none"> • OGS Equipment Maintenance Program • Procurement Stewardship Act Sunset • Preferred Source approvals – OGS • Preferred Sources Applications <ul style="list-style-type: none"> ○ Call Center Services ○ Industrial Laundry Services ○ Furniture Installation • Sales Tax Certification • Strategic Plan • OSC Bulletins <ul style="list-style-type: none"> ○ G-119 re: EO 127 ○ G220 re: Third Party Contracting ○ G221 re: Vendor Responsibility 	<p><i>Preferred Source Offering Approvals:</i></p> <ul style="list-style-type: none"> ▪ Mattress Underpads (IBNYS) ▪ Cleaning Kits (IBNYS) ▪ Air Filters (IBNYS) ▪ Call Center Services (IBNYS) ▪ Industrial Laundry Services (NYSID)
<p><u>July 14, 2004</u> (Link To Meeting Minutes)</p> <p>Meeting Chaired by: Barrett Russell</p>	<p><i>Topics discussed:</i></p> <ul style="list-style-type: none"> • Appeal of denial -drug testing kits (NYSID) • Revision of OGS standing recommendation • Council code of conduct • Legislative update • Preferred Source approvals - OGS • Preferred Source application 	<p><i>Preferred Source Offering Approvals:</i></p> <ul style="list-style-type: none"> ▪ Windshield wipers (NYSID) ▪ Wheelchair ponchos (IBNYS) ▪ Isolation gowns (IBNYS) ▪ Barrier tape (IBNYS) ▪ Delineator posts (NYSID) ▪ Nurse & Surgeon caps (IBNYS) ▪ Shoe covers (IBNYS) ▪ Drug test kits approved on appeal to be effective after Dec. 1, 2004 ▪ Channelizer drums
<p><u>April 7, 2004</u> (Link To Meeting Minutes)</p> <p>Meeting Chaired by: Barrett Russell</p>	<p><i>Topics discussed:</i></p> <ul style="list-style-type: none"> • Legal Opinions (quorum vote, teleconference of Council meeting, Council member obligations) • Appeal of denial - laser toner cartridges • Revision of OGS standing recommendation • Preferred Source application 	<p><i>Preferred Source Offering Approvals:</i></p> <ul style="list-style-type: none"> ▪ Lemon furniture polish (NYSID) ▪ Ponchos (IBNYS) ▪ Laser toner cartridges (IBNYS) approved on appeal ▪ Application for Drug Testing Kits (NYSID) failed to receive sufficient votes for recommendation.
<p><u>Jan. 30, 2004</u> (Link To Meeting Minutes)</p> <p>Meeting Chaired by: Barrett Russell</p>	<p><i>Topics discussed:</i></p> <ul style="list-style-type: none"> • Legal Opinions (quorum, impact of preferred source approval on existing OGS contract) • Procurement Council Report to the Legislature • Preferred Source Application 	<p><i>Preferred Source Offering Approvals:</i></p> <ul style="list-style-type: none"> ▪ Application for Laser Toner Cartridges (IBNYS) failed to receive sufficient votes for recommendation.

NYS Procurement Council Minutes Summary Chart

<p><u>Dec. 1, 2003</u> (Link To Meeting Minutes)</p> <p>Meeting Chaired by: Barrett Russell</p>	<p><i>Topics discussed:</i></p> <ul style="list-style-type: none"> • Bank Card Services • Cyber Security Policy • Preferred Sources Workgroup report • Preferred Sources Approvals - OGS • Preferred Source applications 	<p><i>Preferred Source Offering Approvals:</i></p> <ul style="list-style-type: none"> • Pre-packaged batteries (NYSID) • Liquid spill absorbent (NYSID) • Bagged rock salt (NYSID) • Electric Hand/Hair dryers (NYSID) • Sandals (IBNYS)
<p><u>Sept. 26, 2003</u> (Link To Meeting Minutes)</p> <p>Meeting Chaired by: Barrett Russell</p>	<p><i>Topics discussed:</i></p> <ul style="list-style-type: none"> • Preferred Sources workgroup report • Legislative update • Executive Order 127 • Prohibited Transactions (OSC Bull G203) • Items added to Preferred Source List under OGS delegated authority • Cyber Security Policy 	<p><i>Preferred Source Offering Approvals:</i></p> <ul style="list-style-type: none"> • Computer Cleaning Products • Hand Sanitizing Gel • Liquid Spill Absorbent
<p><u>May 6, 2003</u> (Link To Meeting Minutes)</p> <p>Meeting Chaired by: Barrett Russell</p>	<p><i>Topics discussed:</i></p> <ul style="list-style-type: none"> • Appendix A revision • Procurement legislation • IT workgroup report • Preferred sources application workgroup 	<p><i>Preferred Source Offering Approvals:</i></p> <ul style="list-style-type: none"> • Call center services (IBNYS) • CD Replication (IBNYS)
<p><u>Feb. 25, 2003</u> (Link To Meeting Minutes)</p> <p>Meeting Chaired by: Barrett Russell</p>	<p><i>Topics discussed:</i></p> <ul style="list-style-type: none"> • Highlights from J. Kost presentation • Comments from NIGP • Strategic Plan review • SUNY Flex • Preferred Sources corporate partnering 	
<p><u>Nov. 21, 2002</u> (Link To Meeting Minutes)</p> <p>Meeting Chaired by: Michael McCormack</p>	<p><i>Topics discussed:</i></p> <ul style="list-style-type: none"> • Strategic Plan direction • IT procurement • Alternative procurement methods • Legislative workgroup • Procurement staffing & training • Procurement legislation 	<p><i>Preferred Source Offering Approvals:</i></p> <ul style="list-style-type: none"> • Pressboard folders (NYSID)
<p><u>June 27, 2002</u> (Link To Meeting Minutes)</p> <p>Meeting Chaired by: Michael McCormack</p>	<p><i>Topics discussed:</i></p> <ul style="list-style-type: none"> • Strategic Plan adoption 	

NYS Procurement Council Minutes Summary Chart

<p>May 9, 2002</p> <p>Meeting Chaired by: Michael McCormack</p>	<p><i>Topics discussed:</i></p> <ul style="list-style-type: none"> • Bid Protest workgroup • Strategic Planning Development • IT Procurement Streamlining • Consortia workgroup • E-procurement in other states • Human resources in procurement 	
<p>Mar. 25, 2002</p> <p>Meeting Chaired by: Michael McCormack</p>	<p><i>Topics discussed:</i></p> <ul style="list-style-type: none"> • SUNY Consortia Pilot • Strategic Development 	
<p>Jan. 4, 2002</p> <p>Meeting Chaired by: Michael McCormack</p>	<p><i>Topics discussed:</i></p> <ul style="list-style-type: none"> • Strategic Plan development 	
<p>Dec. 3, 2001</p> <p>Meeting Chaired by: Michael McCormack</p>	<p><i>Topics discussed:</i></p> <ul style="list-style-type: none"> • Agency Late Contracts workgroup • Bid Protest workgroup • Procurement legislation • Strategic development 	<p><i>Preferred Source Offering Approvals:</i></p> <ul style="list-style-type: none"> • Polyethylene bags (IBNYS)
<p>June 14, 2001</p> <p>Meeting Chaired by: Michael McCormack</p>	<p><i>Topics discussed:</i></p> <ul style="list-style-type: none"> • Mini bid guidelines • E-procurement • Online Vendor Registration • State Purchasing Forum • Procurement Legislation • Discriminatory Jurisdictions • Bid Protests • Preferred Source partnership • Risk management • Electronic Value transfer • Procurement Card 	
<p>Mar. 1, 2001</p> <p>Meeting Chaired by: Michael McCormack</p>	<p><i>Topics discussed:</i></p> <ul style="list-style-type: none"> • Procurement Guidelines • Lease Purchase/leasing initiatives • E-Commerce • Online Vendor Registration/Bidder Notification Service • Consortia SUNY Pilot extension • Agency late contracts • Strategic Partnership 	<p><i>Preferred Source Offering Approvals:</i></p> <ul style="list-style-type: none"> • Delegated approvals: • Pureed food enhancer (NYSID) • White board easel stand (NYSID) • Project display boards (IBNYS)
<p>Oct. 17, 2000</p> <p>Meeting Chaired by: Michael McCormack</p>	<p><i>Topics discussed:</i></p> <ul style="list-style-type: none"> • Procurement Related Statutes • Lease Purchase Workgroup • E-Procurement, OVR • Preferred Source delegation 	

NYS Procurement Council Minutes Summary Chart

<p>Aug. 1, 2000</p> <p>Meeting Chaired by: Michael McCormack</p>	<p><i>Topics discussed:</i></p> <ul style="list-style-type: none"> • Procurement Stewardship Act Statutory Changes • Council approval of: Discretionary Purchasing Guidelines, Small Business Initiative, Contract Reporter Listings, Piggybacking, Procurement Record Checklist • Established E-ordering workgroup • Established State lease purchase workgroup 	<p><i>Preferred Source Offering Approvals:</i></p> <ul style="list-style-type: none"> • Toilet paper (NYSID)
<p>June 1, 2000</p> <p>Meeting Chaired by: Michael McCormack</p>	<p><i>Topics discussed:</i></p> <ul style="list-style-type: none"> • Status of Procurement Stewardship Act and discussion of Assembly proposal re: PSA • E-commerce - KPMG 	<p><i>Preferred Source Offering Approvals:</i></p> <ul style="list-style-type: none"> • Rest room deodorizers (CI)
<p>April 3, 2000</p> <p>Meeting Chaired by: Michael McCormack</p>	<p><i>Topics discussed:</i></p> <ul style="list-style-type: none"> • PSA Sunset Status • Letters to agencies and legislature re: Sunset • Preferred Source policy revision • SUNY Consortia pilot • Electronic Signatures 	<p><i>Preferred Source Offering Approvals:</i></p> <ul style="list-style-type: none"> • Sneakers (IBNYS)
<p>Jan. 27, 2000</p> <p>Meeting Chaired by: Michael McCormack</p>	<p><i>Topics discussed:</i></p> <ul style="list-style-type: none"> • Status of Sunset • Report of Guidelines workgroup • Report of Consortia workgroup • Recycled/remanufactured subcommittee • New York State Labeled wines • Preferred Source application review guidelines • Vendor solicitations to council members 	
<p>Oct. 14, 1999</p> <p>Meeting Chaired by: Michael McCormack</p>	<p><i>Topics discussed:</i></p> <ul style="list-style-type: none"> • Correction to 4/13 minutes • Guideline changes • Procurement Legislation 	
<p>April 13, 1999</p> <p>Meeting Chaired by: Michael McCormack</p>	<p><i>Topics discussed:</i></p> <ul style="list-style-type: none"> • Legislation • Vendor responsibility 	
<p>Jan. 14, 1999</p> <p>Meeting Chaired by: Michael McCormack</p>	<p><i>Topics discussed:</i></p> <ul style="list-style-type: none"> • Transactive Corp. v. Department of Social Services (Check Cashers, Corp) • Consortia Pilot • Best practices and Interagency workgroups • Publishing contract information electronically 	<p><i>Preferred Source Offering Approvals:</i></p> <ul style="list-style-type: none"> • Clean odor patrol (IBNYS)
<p>Sept. 24, 1998</p> <p>Meeting Chaired by: Michael McCormack</p>	<p><i>Topics discussed:</i></p> <ul style="list-style-type: none"> • E-mail presentation • Procurement stewardship act - sunset strategy • Council legislative proposal • Printing and documents law changes • Vendor responsibility survey • Small Business Initiative 	

NYS Procurement Council Minutes Summary Chart

<p>April 30, 1998</p> <p>Meeting Chaired by: Michael McCormack</p>	<p><i>Topics discussed:</i></p> <ul style="list-style-type: none"> • Partnering with Preferred Sources • Printing workgroup report • Preferred Sources procedures • Vendor responsibility • Procurement legislation • Vendor protest guidelines • Procurement training 	<p><i>Preferred Source Offering Approvals:</i></p> <ul style="list-style-type: none"> • Sharps containers • Surge suppressors (NYSID) • Paper toilet seat covers (NYSID)
<p>Jan. 13, 1998</p> <p>Meeting Chaired by: Ray Casey</p>	<p><i>Topics discussed:</i></p> <ul style="list-style-type: none"> • Preferred sources programs - presentations by NYSID and IBNYS, discussion of council role in approval process • Best value/significant findings • SUNY Hospital Consortia Pilot • Vendor Responsibility • Procurement Legislation • OSC report of state contracts 	<p><i>Preferred Source Offering Approvals:</i></p> <ul style="list-style-type: none"> • C-fold paper towels (NYSID) • Writable compact disks (IBNYS) • LED exit signs & retrofit kits (NYSID)
<p>Sept. 23, 1997</p> <p>Meeting Chaired by: Ray Casey</p>	<p><i>Topics discussed:</i></p> <ul style="list-style-type: none"> • Correction to June 19 minutes • Presentation of Correctional Services Industries program • Printing workgroup report • Best value procurement status • Legislative changes • Vendor Responsibility • Preferred Source applications: copier labels, wall clocks, copy holders- approved. Dust pans removed • Preferred source policy and procedures 	<p><i>Preferred Source Offering Approvals:</i></p> <ul style="list-style-type: none"> • Copier labels (NYSID) • Wall clocks (NYSID) • Copy holders • Dust pans to be removed
<p>June 19, 1997</p> <p>Meeting Chaired by: Ray Casey</p>	<p><i>Topics discussed:</i></p> <ul style="list-style-type: none"> • Procurement legislation • Consortia guidelines • Printing Procurement - workgroup report • Best value procurement 	<p><i>Preferred Source Offering Approvals:</i></p> <ul style="list-style-type: none"> • Remanufactured toner cartridges (NYSID) contingent approval • Back supports (NYSID) • Flash response cameras (IBNYS) • Prescription containers (NYSID) • Scratch pads (NYSID) • Snow plow shoes not approved.
<p>Mar. 13, 1997</p> <p>Meeting Chaired by: Ray Casey</p>	<p><i>Topics discussed:</i></p> <ul style="list-style-type: none"> • Procurement Guidelines on the internet • Procurement Guidelines distributed • Printing Workgroup status report • Vendor Responsibility • Consortia • ESD presentation of Omnibus Procurement Act (OPA) requirements and procedures • Purchasing restrictions • Best value procurement 	<p><i>Preferred Source Offering Approvals:</i></p> <ul style="list-style-type: none"> • Biological digestant (NYSID) • Desk blotter calendars (NYSID) • Transparencies (IBNYS)

NYS Procurement Council Minutes Summary Chart

<p>Dec. 10, 1996</p> <p>Meeting Chaired by: Ray Casey</p>	<p><i>Topics discussed:</i></p> <ul style="list-style-type: none"> • Adoption of Procurement Guidelines • Consortia guidelines • Printing workgroup 	<p><i>Preferred Source Offering Approvals:</i></p> <ul style="list-style-type: none"> • Powdered glass cleaner (NYSID) • Vinyl gloves (NYSID)
<p>Sept. 26, 1996</p> <p>Meeting Chaired by: Ray Casey</p>	<p><i>Topics discussed:</i></p> <ul style="list-style-type: none"> • Strategic Partnerships • Adding a Commodity or Service to the list of Preferred Source Offerings • Preferred Source Partnering • Resolutions: legislation re: technical amendments to PSA 	
<p>June 4, 1996</p> <p>Meeting Chaired by: Ray Casey</p>	<p><i>Topics discussed:</i></p> <ul style="list-style-type: none"> • Adopted Rules of Order • Introduction of Draft Guidelines • Established - strategic partnerships and consortia workgroups • Introduction of proposed "adding a commodity or service to the list of preferred source offerings" 	<p><i>Preferred Source Offering Approvals:</i></p> <ul style="list-style-type: none"> • Interagency envelopes (NYSID) • Office tape (NYSID) • Hanging file folders (IBNYS) • Oak molding (OMH)

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