

New York State Office Of General Services
Procurement Services Group
Corning Tower Building
Empire State Plaza
Albany, New York 12242
<http://www.ogs.ny.gov>

PURCHASING MEMORANDUM

CONTRACT AWARD NOTIFICATION UPDATE

AWARD NUMBER: [20029](#)

DATE: February 6, 2012

GROUP: 79011 – Small Package Delivery (Statewide)

PLEASE ADDRESS INQUIRIES TO:

STATE AGENCIES & CONTRACTORS

Patricia Weidman
Purchasing Team Leader
(518) 473-2045
pat.weidman@ogs.ny.gov

CONTRACT PERIOD: January 2, 2009 to
December 31, 2013

OTHER AUTHORIZED USERS

Customer Services
(518) 474-6717
customer.services@ogs.ny.gov

CONTRACTOR(S)/

CONTRACT NO(S): DHL Express (USA), Inc./PS64279
United Parcel Service/PS64281

SUBJECT: Contract Updates

ALL STATE AGENCIES AND OTHERS AUTHORIZED TO USE STATE CONTRACTS:

Please be advised of the following:

New contract prices are in effect, as of January 2, 2012. This pricing will remain in effect for the full year 2012. The new pricing may be viewed at the following link:

<http://www.ogs.ny.gov/purchase/prices/7901120029prices.pdf>

Also, effective immediately, the UPS contact for setting up new accounts and customer service issues is:

John Reen
jreen@ups.com
1821 S. 19th Street
Harrisburg, PA 17104
717-756-2499 (phone)
717-986-8610 (fax)

All other terms and conditions of the award remain the same. Please attach this Purchasing Memorandum to the term contract.

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PURCHASING MEMORANDUM

CONTRACT AWARD NOTIFICATION UPDATE

AWARD NUMBER: [20029](#)

DATE: August 18, 2011

GROUP: 79011 – Small Package Delivery (Statewide)

PLEASE ADDRESS INQUIRIES TO:

STATE AGENCIES & CONTRACTORS

Jenny Fung
Purchasing Officer I
(518) 486-2775
jenny.fung@ogs.ny.gov

CONTRACT PERIOD: January 2, 2009 to
December 31, 2013

OTHER AUTHORIZED USERS

Customer Services
(518) 474-6717
customer.services@ogs.ny.gov

CONTRACTOR(S)/

CONTRACT NO(S): DHL Express (USA), Inc./PS64279
United Parcel Service/PS64281

SUBJECT: Contract Updates and Clarification

ALL STATE AGENCIES AND OTHERS AUTHORIZED TO USE STATE CONTRACTS:

Please be advised of the following:

United Parcel Service's (UPS) Authorized Return Service is not offered under the terms and conditions of this contract. The charge, which was inadvertently listed in the UPS Accessorials and Surcharge chart since the start of this contract, has been removed from the chart.

Also, effective immediately, the DHL Express contacts for setting up new accounts and customer service issues are:

James Chiura
james.chiudina@dhl.com
Phone: 518/ 782-1973
Fax: 518/785-9724

Ron Dargay
ron.dargay@dhl.com
Phone: 440/260-3121
Fax: 480/333-5866

All other terms and conditions of the award remain the same. Please attach this Purchasing Memorandum to the term contract.

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PURCHASING MEMORANDUM

CONTRACT AWARD NOTIFICATION UPDATE

AWARD NUMBER: [20029](#)

DATE: April 19, 2011

GROUP: 79011 – Small Package Delivery

PLEASE ADDRESS INQUIRIES TO:

STATE AGENCIES & CONTRACTORS

Tony Montes
Purchasing Officer I
(518) 474-1688
anthony.montes@ogs.state.ny.us

CONTRACT PERIOD: January 2, 2009 -
December 31, 2013

OTHER AUTHORIZED USERS

Customer Services
(518) 474-6717
customer.services@ogs.state.ny.us

**CONTRACTOR(S)/
CONTRACT NO(S):** United Parcel Service/PS64281

SUBJECT: UPS Performance Issues

ALL STATE AGENCIES AND OTHERS AUTHORIZED TO USE STATE CONTRACTS:

Please be advised that the Office of General Services is aware that several Authorized Users have experienced performance issues with the above-noted contractor. These issues include lost, damaged, and misdirected packages, delayed deliveries and missed pickups.

UPS is currently meeting the contract requirement for 97% on time accuracy and, at this time, is still considered a vendor in good standing. However, because recent service lapses have been particularly disruptive to users' operations, OGS feels it is necessary to advise Authorized Users that the use of the Small Package Delivery contract may not be appropriate for all shipments. Per the contract terms, UPS does offer a 100% money back guarantee for lost and delayed deliveries. **While the vast majority of shipments do arrive safely and on time, the statewide small package delivery contract is essentially not appropriate for shipping items of a sensitive nature such as medical specimens, payroll checks, and documents containing confidential information such as: bank statements, drivers' license numbers and social security numbers. Users should know that even though UPS is technically in compliance with contract expectations, it is not always reliable for shipping packages that are of an extremely time-sensitive nature, the delay of which will result in serious negative consequences to operations or the public. While no vendor meets 100% of service expectations, the recent lapses by UPS have been significant enough to bring to the attention of all users so they can make informed decisions when choosing a vendor.**

The Office of General Services will continue to monitor the performance of UPS under this contract, and will issue an update to this memorandum if UPS demonstrates that it can be relied upon for effective delivery of all eligible packages, specifically those considered sensitive by the contract user.

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PURCHASING MEMORANDUM

CONTRACT AWARD NOTIFICATION UPDATE #15

AWARD NUMBER: [20029](#)

DATE: January 7, 2011

GROUP: 79011 - Small Package Delivery (Statewide)

PLEASE ADDRESS INQUIRIES TO:
STATE AGENCIES & CONTRACTORS

Tony Montes
Purchasing Officer
(518) 474-1688
Anthony.Montes@ogs.state.ny.us

CONTRACT PERIOD:

January 2, 2009 –
December 31, 2013

OTHER AUTHORIZED USERS

Customer Services
(518) 474-6717
customer.services@ogs.state.ny.us

CONTRACTORS: United Parcel Service
& DHL Express (USA), Inc.

CONTRACT NOS.: PS64281 & PS64279

SUBJECT: 2011 Rates

TO ALL STATE AGENCIES AND OTHERS AUTHORIZED TO USE STATE CONTRACTS:

New contract prices for United Parcel Service go into effect on January 3, 2011. This pricing will remain in effect for the full year 2011.

DHL Express (USA), Inc. has elected to forgo a price increase for year 2011. All DHL Express (USA), Inc. rates remain the same.

The new 2011 rate sheets may be viewed at the following link:

<http://www.ogs.state.ny.us/purchase/prices/7901120029prices.pdf>

All other terms and conditions of the award remain the same.

Please contact the Purchasing Officer above if you should have any questions.

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PURCHASING MEMORANDUM

CONTRACT AWARD NOTIFICATION UPDATE

AWARD NUMBER: [20029](#)

DATE: November 16, 2010

GROUP: 79011 - Small Package Delivery (Statewide)

PLEASE ADDRESS INQUIRIES TO:

STATE AGENCIES & CONTRACTORS

Tony Montes

Purchasing Officer

(518) 474-1688

Anthony.Montes@ogs.state.ny.us

CONTRACT PERIOD:

January 2, 2009 –

December 31, 2013

OTHER AUTHORIZED USERS

Customer Services

(518) 474-6717

customer.services@ogs.state.ny.us

CONTRACTOR: DHL Express (USA), Inc.

CONTRACT NO.: PS64279

SUBJECT: CONTACT INFORMATION UPDATE

TO ALL STATE AGENCIES AND OTHERS AUTHORIZED TO USE STATE CONTRACTS:

Effective immediately, the DHL contacts for setting up new accounts and handling customer service issues are:

James Hankard
203-434-6723 phone
617-268-1203 fax
james.hankard@dhl.com

and

Ron Dargay
440-260-3121 phone
480-333-5866 fax
ron.dargay@dhl.com

All other terms and conditions of the award remain the same.

Please contact the Purchasing Officer above if you should have any questions.

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PURCHASING MEMORANDUM

CONTRACT AWARD NOTIFICATION UPDATE

AWARD NUMBER: [20029](#)

DATE: August 23, 2010

GROUP: 79011 - Small Package Delivery (Statewide)

PLEASE ADDRESS INQUIRIES TO:

STATE AGENCIES & CONTRACTORS

Tony Montes

Purchasing Officer

(518) 474-1688

Anthony.Montes@ogs.state.ny.us

CONTRACT PERIOD:

January 2, 2009 –

December 31, 2013

OTHER AUTHORIZED USERS

Customer Services

(518) 474-6717

customer.services@ogs.state.ny.us

CONTRACTOR: United Parcel Service

CONTRACT NO.: PS64281

SUBJECT: UPS New Toll Free Number and Email address

TO ALL STATE AGENCIES AND OTHERS AUTHORIZED TO USE STATE CONTRACTS:

Effective immediately, United Parcel Service has established a dedicated New York State Email address: STATEOFNEWYORK@UPS.com and a new dedicated toll-free telephone number: 1-800-877-1497. When calling the toll free number, you will be prompted for an account number. You must enter account #004923 (not your specific account number) in order to be routed to a dedicated New York State point of contact. The dedicated Email and toll-free telephone number may be used both to set up new accounts and for customer service issues.

Questions may be directed to the PSG Associate listed above.

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PURCHASING MEMORANDUM

CONTRACT AWARD NOTIFICATION UPDATE #12

AWARD NUMBER: [20029](#)

DATE: April 14, 2010

GROUP: 79011 - Small Package Delivery (Statewide)

PLEASE ADDRESS INQUIRIES TO:

STATE AGENCIES & CONTRACTORS

Tony Montes

Purchasing Officer

(518) 474-1688

Anthony.Montes@ogs.state.ny.us

CONTRACT PERIOD:

January 2, 2009 –

December 31, 2013

OTHER AUTHORIZED USERS

Customer Services

(518) 474-6717

customer.services@ogs.state.ny.us

CONTRACTORS: DHL Express (USA), Inc.

CONTRACT NO.: PS64279

SUBJECT: OFAC Embargoed Countries

TO ALL STATE AGENCIES AND OTHERS AUTHORIZED TO USE STATE CONTRACTS:

Inbound and outbound shipments to countries embargoed by the U.S. Department of the Treasury Office of Foreign Assets Control (OFAC) are excluded from the above referenced contract. The OFAC embargoed countries are Cuba, Iran, North Korea, Sudan, Myanmar and Syria.

All other terms and conditions of the award remain the same.

Please contact the Purchasing Officer above if you should have any questions.

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PURCHASING MEMORANDUM

CONTRACT AWARD NOTIFICATION UPDATE

AWARD NUMBER: [20029](#)

DATE: March 19, 2010

GROUP: 79011 - Small Package Delivery (Statewide)

PLEASE ADDRESS INQUIRIES TO:

STATE AGENCIES & CONTRACTORS

Tony Montes

Purchasing Officer

(518) 474-1688

Anthony.Montes@ogs.state.ny.us

CONTRACT PERIOD:

January 2, 2009 –

December 31, 2013

OTHER AUTHORIZED USERS

Customer Services

(518) 474-6717

customer.services@ogs.state.ny.us

CONTRACTOR: DHL Express (USA), Inc.

CONTRACT NO.: PS64279

SUBJECT: 2010 DHL Rates

TO ALL STATE AGENCIES AND OTHERS AUTHORIZED TO USE STATE CONTRACTS:

New contract prices for DHL Express (USA), Inc. will go into effect on March 22, 2010. This pricing will remain in effect for the full year 2010. The new pricing may be viewed at the following link:

<http://www.ogs.state.ny.us/purchase/prices/7901120029prices.pdf>

All other terms and conditions of the award remain the same.

Please contact the Purchasing Officer above if you should have any questions.

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PURCHASING MEMORANDUM

CONTRACT AWARD NOTIFICATION UPDATE #10

AWARD NUMBER: [20029](#)

DATE: December 30, 2009

GROUP: 79011 - Small Package Delivery (Statewide)

PLEASE ADDRESS INQUIRIES TO:
STATE AGENCIES & CONTRACTORS

Tony Montes
Purchasing Officer
(518) 474-1688
Anthony.Montes@ogs.state.ny.us

CONTRACT PERIOD:

January 2, 2009 –
December 31, 2013

OTHER AUTHORIZED USERS

Customer Services
(518) 474-6717
customer.services@ogs.state.ny.us

CONTRACTOR: United Parcel Service

CONTRACT NO.: PS64281

SUBJECT: 2010 UPS Rates

TO ALL STATE AGENCIES AND OTHERS AUTHORIZED TO USE STATE CONTRACTS:

New contract prices for United Parcel Service will go into effect on Jan. 4, 2010. United Parcel Service commercial price increases do not apply. Instead, a new pricing structure has been negotiated resulting in deeper discounts to all authorized contract users. This pricing will remain in effect for the full year 2010. The new pricing may be viewed at the following link:

<http://www.ogs.state.ny.us/purchase/prices/7901120029prices.pdf>

Please contact the Purchasing Officer above if you should have any questions.

All other terms and conditions remain unchanged.

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PURCHASING MEMORANDUM

CONTRACT AWARD NOTIFICATION UPDATE

AWARD NUMBER: [20029](#)

DATE: December 18, 2009

GROUP: 79011 - Small Package Delivery (Statewide)

PLEASE ADDRESS INQUIRIES TO:

STATE AGENCIES & CONTRACTORS

Tony Montes

Purchasing Officer

(518) 474-1688

Anthony.Montes@ogs.state.ny.us

CONTRACT PERIOD:

January 2, 2009 –

December 31, 2013

OTHER AUTHORIZED USERS

Customer Services

(518) 474-6717

customer.services@ogs.state.ny.us

CONTRACTOR: DHL Express (USA), Inc.

CONTRACT NO.: PS64279

SUBJECT: CONTACT INFORMATION UPDATE

TO ALL STATE AGENCIES AND OTHERS AUTHORIZED TO USE STATE CONTRACTS:

Effective immediately, the DHL contacts for setting up new accounts and handling customer service issues are:

James Hankard
203-434-6723 phone
617-268-1203 fax
james.hankard@dhl.com

and

Alfredo Farrell
585-436-5764 x4246 phone
585-436-5575 fax
alfredo.farrell@dhl.com

All other terms and conditions of the award remain the same.

Please contact the Purchasing Officer above if you should have any questions.

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PURCHASING MEMORANDUM

CONTRACT AWARD NOTIFICATION UPDATE #8

AWARD NUMBER: [20029](#)

DATE: November 30, 2009

GROUP: 79011 - Small Package Delivery (Statewide)

PLEASE ADDRESS INQUIRIES TO:
STATE AGENCIES & CONTRACTORS

Tony Montes
Purchasing Officer
(518) 474-1688
anthony.montes@ogs.state.ny.us

CONTRACT PERIOD:

January 2, 2009 –
December 31, 2013

OTHER AUTHORIZED USERS

Customer Services
(518) 474-6717
customer.services@ogs.state.ny.us

CONTRACTOR: United Parcel Service

CONTRACT NO.: PS64281

SUBJECT: 2010 Rates Information

TO ALL STATE AGENCIES AND OTHERS AUTHORIZED TO USE STATE CONTRACTS:

Please be aware that all United Parcel Service invoices dated November 21, 2009 contain a message on page one titled "2010 Rates Information" detailing UPS' commercial rate increases effective Jan. 4, 2010. Authorized Users are instructed to disregard this message as the rate increases are not applicable to the above referenced contract. Current New York State contract rates as published on the OGS website remain in effect. They can be viewed at the following link:

<http://www.ogs.state.ny.us/purchase/prices/7901120029prices.pdf>

Please contact the Purchasing Officer above if you should have any questions.

All other terms and conditions remain unchanged.

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<http://www.ogs.state.ny.us>

PURCHASING MEMORANDUM

CONTRACT AWARD NOTIFICATION UPDATE #7

AWARD NUMBER: [20029](#)

DATE: October 16, 2009

GROUP: 79011 - Small Package Delivery (Statewide)

PLEASE ADDRESS INQUIRIES TO:
STATE AGENCIES & CONTRACTORS

Tony Montes
Purchasing Officer
(518) 474-1688
Anthony.Montes@ogs.state.ny.us

CONTRACT PERIOD:

January 2, 2009 –
December 31, 2013

OTHER AUTHORIZED USERS

Customer Services
(518) 474-6717
customer.services@ogs.state.ny.us

CONTRACTOR: United Parcel Service

CONTRACT NO.: PS64281

SUBJECT: New remittance address

TO ALL STATE AGENCIES AND OTHERS AUTHORIZED TO USE STATE CONTRACTS:

United Parcel Service has advised that effective immediately their remittance is:

UPS
P.O. Box 7247-0244
Philadelphia, PA 19170-0001

All other terms and conditions of the award remain the same.

New York State Office of General Services
Procurement Services Group
Corning Tower Building
Empire State Plaza
Albany, New York 12242
<http://www.ogs.state.ny.us>

PURCHASING MEMORANDUM

CONTRACT AWARD NOTIFICATION UPDATE #6

AWARD NUMBER: [20029](#)

DATE: September 1, 2009

GROUP: 79011 - Small Package Delivery (Statewide)

PLEASE ADDRESS INQUIRIES TO:
STATE AGENCIES & CONTRACTORS

Tony Montes
Purchasing Officer
(518) 474-1688
Anthony.Montes@ogs.state.ny.us

CONTRACT PERIOD:

January 2, 2009 –
December 31, 2013

OTHER AUTHORIZED USERS

Customer Services
(518) 474-6717
customer.services@ogs.state.ny.us

CONTRACTOR: United Parcel Service

CONTRACT NO.: PS64281

SUBJECT: Hazardous Materials

TO ALL STATE AGENCIES AND OTHERS AUTHORIZED TO USE STATE CONTRACTS:

An agreement has been reached with UPS for shipping Hazardous Materials both domestically and internationally. There is a new form titled **Supplemental Terms and Conditions Applicable to UPS Shipments of Hazardous Materials** on the OGS website contract award page:

<http://www.ogs.state.ny.us/purchase/snt/awardnotes/7901120029can.HTM>

This form is the only one to be used when shipping Hazardous Materials (also known as dangerous goods) with UPS, which is as an accessorial service under the contract. Authorized Users are hereby instructed not to sign any other forms other than this newly developed form. Authorized Users that need to ship items constituting hazardous materials or dangerous goods should fill out and remit the signed form to OGS at:

NYS Office of General Services
Procurement Services Group
Attn: Tony Montes, Team 2
Corning Tower, 37th Floor
Empire State Plaza
Albany, NY 12242

OGS will record receipt of the agreement request and transmit to UPS. UPS will then sign and return to OGS, whereby OGS will return the agreement to the Authorized User. To avoid delays at the time of shipping, authorized users who anticipate requiring hazardous materials shipping services are advised to

20029p6.doc/TM

remit the signed form at their earliest opportunity. Authorized Users only need to fill out the form once. The form will be retained on file for the agency. It is not necessary to fill out a form for each shipment.

Questions may be directed to the PSG Associate listed above.

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Procurement Services Group
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Albany, New York 12242
<http://www.ogs.state.ny.us>

PURCHASING MEMORANDUM

CONTRACT AWARD NOTIFICATION UPDATE

AWARD NUMBER: [20029](#)

DATE: June 25, 2009

GROUP: 79011 - Small Package Delivery (Statewide)

PLEASE ADDRESS INQUIRIES TO:

STATE AGENCIES & CONTRACTORS

Tony Montes

Purchasing Officer

(518) 474-1688

Anthony.Montes@ogs.state.ny.us

CONTRACT PERIOD:

January 2, 2009 –

December 31, 2013

OTHER AUTHORIZED USERS

Customer Services

(518) 474-6717

customer.services@ogs.state.ny.us

CONTRACTOR: As listed in award

CONTRACT NO.: As listed in award

SUBJECT: July 4th, 2009 holiday

TO ALL STATE AGENCIES AND OTHERS AUTHORIZED TO USE STATE CONTRACTS:

There will be no delivery services provided on Saturday July 4th, as all UPS and DHL operations will be closed. On Friday, July 3, 2009, both United Parcel Service and DHL will open for business as usual. For more information see:

http://www.ups.com/content/us/en/about/news/service_updates/06102009_july4.html

and

<http://www.dhl-usa.com/USSvcs/USSvcsHDay.asp?nav=FindServInfo/USHol>

Questions may be directed to the PSG Associate listed above.

New York State Office of General Services
Procurement Services Group
Corning Tower Building
Empire State Plaza
Albany, New York 12242
<http://www.ogs.state.ny.us>

PURCHASING MEMORANDUM

CONTRACT AWARD NOTIFICATION UPDATE

AWARD NUMBER: [20029](#)

DATE: March 25, 2009

GROUP: 79011 - Small Package Delivery (Statewide)

PLEASE ADDRESS INQUIRIES TO:

STATE AGENCIES & CONTRACTORS

Tony Montes

Purchasing Officer

(518) 474-1688

Anthony.Montes@ogs.state.ny.us

CONTRACT PERIOD:

January 2, 2009 –

December 31, 2013

OTHER AUTHORIZED USERS

Customer Services

(518) 474-6717

customer.services@ogs.state.ny.us

CONTRACTOR: DHL Express (USA), Inc.

CONTRACT NO.: PS64279

SUBJECT: DHL contact change

TO ALL STATE AGENCIES AND OTHERS AUTHORIZED TO USE STATE CONTRACTS:

Effective immediately, the DHL contacts for setting up new accounts and customer service issue are:

David Tyner

Phone: 518-364-9990

Fax: 518-785-9724

Email: David.Tyner@dhl.com

and

Kristina Bauter

Phone: 585-436-6922

Fax: 585-436-5575

Email: Kristina.bauter@dhl.com

Questions may be directed to the PSG Associate listed above.

New York State Office of General Services
Procurement Services Group
Corning Tower Building
Empire State Plaza
Albany, New York 12242
<http://www.ogs.state.ny.us>

PURCHASING MEMORANDUM

CONTRACT AWARD NOTIFICATION UPDATE

AWARD NUMBER: [20029](#)

DATE: February 10, 2009

GROUP: 79011 - Small Package Delivery (Statewide)

PLEASE ADDRESS INQUIRIES TO:

STATE AGENCIES & CONTRACTORS

Tony Montes

Purchasing Officer

(518) 474-1688

Anthony.Montes@ogs.state.ny.us

CONTRACT PERIOD:

January 2, 2009 –

December 31, 2013

OTHER AUTHORIZED USERS

Customer Services

(518) 474-6717

customer.services@ogs.state.ny.us

CONTRACTOR: DHL Express (USA), Inc.

CONTRACT NO.: PS64279

SUBJECT: Additional Contractor: DHL

TO ALL STATE AGENCIES AND OTHERS AUTHORIZED TO USE STATE CONTRACTS:

On February 3, 2009, DHL Express (USA), Inc. was awarded a contract for Lot 3 – International delivery. Award number 20029 has been amended to include DHL. Account set up and contact information are now included in the Contract Award Notification. Pricing is posted in a separate document on the OGS website. Both can be viewed at the following link:

<http://www.ogs.state.ny.us/purchase/snt/awardnotes/7901120029can.HTM>

When shipping internationally, Authorized Users shall review the list of rates and services (including the percentage of discount) available from the pricing section of this Award and determine which contract will provide the best value for the service required.

Questions may be directed to the PSG Associate listed above.

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PURCHASING MEMORANDUM

CONTRACT AWARD NOTIFICATION UPDATE

AWARD NUMBER: [20029](#)

DATE: January 23, 2009

GROUP: 79011 - Small Package Delivery (Statewide)

PLEASE ADDRESS INQUIRIES TO:

STATE AGENCIES & CONTRACTORS

Tony Montes

Purchasing Officer

(518) 474-1688

Anthony.Montes@ogs.state.ny.us

CONTRACT PERIOD:

January 2, 2009 –

December 31, 2013

OTHER AUTHORIZED USERS

Customer Services

(518) 474-6717

customer.services@ogs.state.ny.us

CONTRACTOR: United Parcel Service

CONTRACT NO.: PS64281

SUBJECT: UPS Toll Free Number

TO ALL STATE AGENCIES AND OTHERS AUTHORIZED TO USE STATE CONTRACTS:

Effective immediately, United Parcel Service has established a dedicated New York State toll-free telephone number: 1-877-222-3535. This number may be used both to set up new accounts and for customer service issues. Authorized Users may also contact Monica Butler directly via email at: mwbutler@ups.com or at (202) 675-4223. When contacting Ms. Butler, make sure to indicate that your organization is eligible to use the New York State Small Package Delivery Account Number PS64281.

Questions may be directed to the PSG Associate listed above.

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PURCHASING MEMORANDUM

CONTRACT AWARD NOTIFICATION UPDATE

AWARD NUMBER: [20029](#)

DATE: January 14, 2009

GROUP: 79011 - Small Package Delivery (Statewide)

PLEASE ADDRESS INQUIRIES TO:

STATE AGENCIES & CONTRACTORS

Tony Montes

Purchasing Officer

(518) 474-1688

Anthony.Montes@ogs.state.ny.us

CONTRACT PERIOD:

January 2, 2009 –

December 31, 2013

OTHER AUTHORIZED USERS

Customer Services

(518) 474-6717

customer.services@ogs.state.ny.us

CONTRACTOR: United Parcel Service

CONTRACT NO.: PS64281

SUBJECT: UPS Award

TO ALL STATE AGENCIES AND OTHERS AUTHORIZED TO USE STATE CONTRACTS:

Effective January 2, 2009, United Parcel Service is the sole contractor for Group 79011 - Courier Services. To set up a new account, contact Monica Butler directly via email at: mwbutler@ups.com or at (202) 675-4255. When contacting Ms. Butler, make sure to indicate that your organization is eligible to use the New York State Courier Services Account Number PS64281.

Existing customer accounts were transferred to the pricing under the new contract effective Monday, January 5, 2009. Authorized Users should review their invoices to confirm that the new rates are being charged and if not, contact UPS immediately to correct.

We have received a number of inquiries regarding whether UPS will deliver hazardous materials. Hazardous materials are covered under the current contract and may be shipped via any of the UPS service levels on contract. An accessorial charge applies to hazardous materials in addition to the published rates (\$20 for Ground Service, \$30 for all other services).

Questions may be directed to the PSG Associate listed above.