

New York State Office Of General Services  
Procurement Services Group  
Corning Tower Building  
Empire State Plaza  
Albany, New York 12242  
<http://www.ogs.state.ny.us>

## PURCHASING MEMORANDUM

### CONTRACT AWARD NOTIFICATION UPDATE

**AWARD NUMBER:** [19240](#)

**DATE:** December 1, 2009

**GROUP:** 22414- TYPEWRITERS  
(Statewide)

**PLEASE ADDRESS INQUIRIES TO:**  
**STATE AGENCIES & CONTRACTORS**

Michael F. Riley  
Purchasing Officer I  
(518) 474-6716  
[michael.riley@ogs.state.ny.us](mailto:michael.riley@ogs.state.ny.us)

**CONTRACT PERIOD:** January 1, 2005 to  
December 31, 2009

**OTHER AUTHORIZED USERS**

Customer Services  
(518) 474-6717  
[customer.services@ogs.state.ny.us](mailto:customer.services@ogs.state.ny.us)

**CONTRACTORS/**

**CONTRACT NOS.:** Afax Business Machines, Inc. PC61445  
Brother International Corp. PC61446  
Shipman Ward, Inc. d/b/a Swintec East PC61447

**SUBJECT: CONTRACT EXPIRATION WITH NO REPLACEMENT CONTRACT**

**TO ALL STATE AGENCIES AND OTHERS AUTHORIZED TO USE STATE CONTRACTS:**

Please be advised that the Statewide Centralized Contract for Typewriters will expire on December 31, 2009. Due to decreasing sales volume, there will be no replacement contract. Authorized users interested in purchasing typewriters now are advised to issue their purchase orders on or before December 31, 2009.

If an authorized user has a future requirement for a typewriter following the expiration of this contract, authorized users are advised that some typewriters are available through Group 23100, Award 21030 – Miscellaneous Office Supplies. A copy of the current Contract Award Notification for this contract may be obtained at our website at the following URL: <http://www.ogs.state.ny.us/purchase/spg/awards/2300021030CAN.HTM>

All other terms, conditions and pricing remain the same.

New York State Office Of General Services  
Procurement Services Group  
Corning Tower Building  
Empire State Plaza  
Albany, New York 12242  
<http://www.ogs.state.ny.us>

## PURCHASING MEMORANDUM

### CONTRACT AWARD NOTIFICATION UPDATE

**AWARD NUMBER:** [19240](#)

**DATE:** April 6, 2009

**GROUP:** 22414- TYPEWRITERS  
(Statewide)

**PLEASE ADDRESS INQUIRIES TO:**  
**STATE AGENCIES & CONTRACTORS**

Michael F. Riley  
Purchasing Officer I  
(518) 474-6716  
[michael.riley@ogs.state.ny.us](mailto:michael.riley@ogs.state.ny.us)

**CONTRACT PERIOD:** January 1, 2005 to  
December 31, 2009

**OTHER AUTHORIZED USERS**

Customer Services  
(518) 474-6717  
[customer.services@ogs.state.ny.us](mailto:customer.services@ogs.state.ny.us)

**CONTRACTOR/  
CONTRACT NO.:** Afax Business Machines, Inc. – PC61445

**SUBJECT: UPDATED CONTRACTOR INFORMATION**

**TO ALL STATE AGENCIES AND OTHERS AUTHORIZED TO USE STATE CONTRACTS:**

Please be advised that Afax Business Machines, Inc. is a certified minority, women owned business enterprise. Their contract information listed below has been updated to reflect their certification status.

<b><u>CONTRACT #</u></b>	<b><u>CONTRACTOR &amp; ADDRESS</u></b>	<b><u>TELEPHONE #</u></b>	<b><u>FED.IDENT.#</u></b>
PC61445	AFAX BUSINESS MACHINES, INC.	212/226-3737	132982517
MBE	181 Hudson St., Suite 2A	M. Bernard Braun	
WBE	New York, NY 10013	Fax No.: 212/226-4496	
		E-mail: <a href="mailto:faxafax@aol.com">faxafax@aol.com</a>	
		Website: <a href="http://www.afaxbus.com">www.afaxbus.com</a>	

All other terms, conditions and pricing remain the same.

New York State Office Of General Services  
Procurement Services Group  
Corning Tower Building  
Empire State Plaza  
Albany, New York 12242  
<http://www.ogs.state.ny.us>

## PURCHASING MEMORANDUM

### CONTRACT AWARD NOTIFICATION UPDATE

**AWARD NUMBER:** [19240](#)

**DATE:** April 7, 2008

**GROUP:** 22414- TYPEWRITERS  
(Statewide)

**PLEASE ADDRESS INQUIRIES TO:**  
**STATE AGENCIES & CONTRACTORS**

Michael F. Riley  
Purchasing Officer I  
(518) 474-6716  
[michael.riley@ogs.state.ny.us](mailto:michael.riley@ogs.state.ny.us)

**CONTRACT PERIOD:** January 1, 2005 to  
December 31, 2009

**OTHER AUTHORIZED USERS**

Customer Services  
(518) 474-6717  
[customer.services@ogs.state.ny.us](mailto:customer.services@ogs.state.ny.us)

**CONTRACTOR/**

**CONTRACT NO.:** Shipman Ward, Inc. D/B/A Swintec East – PC61447

**SUBJECT: UPDATED PRICE LIST**

**TO ALL STATE AGENCIES AND OTHERS AUTHORIZED TO USE STATE CONTRACTS:**

Swintec East has introduced their “Swintec Typewriter, Supplies & Accessories Retail Price List” dated February 1, 2008. Their price list is approved and effective immediately.

All other terms, conditions and pricing remain the same.

New York State Office Of General Services  
Procurement Services Group  
Corning Tower Building  
Empire State Plaza  
Albany, New York 12242  
<http://www.ogs.state.ny.us>

## PURCHASING MEMORANDUM

### CONTRACT AWARD NOTIFICATION UPDATE

**AWARD NUMBER:** [19240](#)

**DATE:** March 21, 2006

**GROUP:** 22414- TYPEWRITERS  
(Statewide)

**PLEASE ADDRESS INQUIRIES TO:**  
**STATE AGENCIES & CONTRACTORS**

Michael F. Riley  
Purchasing Officer I  
(518) 474-6716  
[michael.riley@ogs.state.ny.us](mailto:michael.riley@ogs.state.ny.us)

**CONTRACT PERIOD:** January 1, 2005 to  
December 31, 2009

**OTHER AUTHORIZED USERS**

Customer Services  
(518) 474-6717  
[customer.services@ogs.state.ny.us](mailto:customer.services@ogs.state.ny.us)

**CONTRACTOR/**

**CONTRACT NO.:** Shipman Ward, Inc. D/B/A Swintec East – PC61447

**SUBJECT: UPDATED PRICE LIST**

**TO ALL STATE AGENCIES AND OTHERS AUTHORIZED TO USE STATE CONTRACTS:**

Swintec East has introduced their “Swintec Corporation Suggested Retail Price List” dated February 8, 2006. Their price list is approved and effective immediately.

All other terms, conditions and pricing remain the same.

New York State Office Of General Services  
Procurement Services Group  
Corning Tower Building  
Empire State Plaza  
Albany, New York 12242  
<http://www.ogs.state.ny.us>

## PURCHASING MEMORANDUM

### CONTRACT AWARD NOTIFICATION UPDATE

**AWARD NUMBER:** [19240](#)

**DATE:** January 3, 2005

**GROUP:** 22414- TYPEWRITERS  
(Statewide)

**PLEASE ADDRESS INQUIRIES TO:**  
**STATE AGENCIES & CONTRACTORS**

Michael F. Riley  
Purchasing Officer I  
(518) 474-6716  
[michael.riley@ogs.state.ny.us](mailto:michael.riley@ogs.state.ny.us)

**CONTRACT PERIOD:** January 1, 2005 to  
December 31, 2009

**OTHER AUTHORIZED USERS**

Customer Services  
(518) 474-6717  
[customer.services@ogs.state.ny.us](mailto:customer.services@ogs.state.ny.us)

**CONTRACTORS/**

**CONTRACT NOS.:** Shipman Ward, Inc. D/B/A Swintec East - PC56954

**SUBJECT:** CLEAR CASSETTE RIBBONS

**TO ALL STATE AGENCIES AND OTHERS AUTHORIZED TO USE STATE CONTRACTS:**

Swintec East has introduced clear cassette ribbons to be used with their clear cabinet typewriters. Prices for ribbons below include 25% discount:

1045CC Clear Cassette Black Correctable Ribbon	\$5.81
1022CC Clear Cassette Black Multi-Strike Ribbon	\$6.75
1007CC Clear Cassette Black Fabric Ribbon	\$8.10

All other terms, conditions and pricing remain the same.